Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name			County-District #	Campus name/#		Amendment #
Beaumont ISD			123-910	Odom, Vincent, & Marshall		N/A

Vendor ID #	ESC Region #	US Congressional District #		DUNS #	
123-910	5	002		073923146	

Mailing address		City	State	ZIP Code
3395 Harrison Street		Beaumont	TX	77706

Primary Contact

First name	M.I.	Last name	Title
Lindsay		Matlock	Instructional Technology Coordinator

Telephone #	Email address	FAX #
409-617-5243	lmatloc@beaumont.k12.tx.us	409-617-5172

Secondary Contact

First name	M.I.	Last name	Title
Veda	E	Brown	Supervisor: Grants & Research

Telephone #	Email address	FAX #
409-617-5242	Vbrown1@beaumont.k12.tx.us	409-617-5219

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Timothy	A	Chargois	Superintendent of Schools
Telephone #	Email address		FAX #
409.617.5132	tchargo@beaumont.k12.tx.us		409.617.5184

Signature (blue ink preferred)   Date signed

May 9, 2014

Only the legally responsible party may sign this application.

701-14-107-163

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only): N/A

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☐	☐
9	Supplies and Materials (6300)	☐	☐
10	Other Operating Costs (6400)	☐	☐
11	Capital Outlay (6600/15XX)	☐	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID:	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☑	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☑	I certify my acceptance of and compliance with the program guidelines for this grant.
☑	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☑	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID:	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

x   I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment	
County-district number or vendor ID:	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)			
County-district number or vendor ID:			Amendment # (for amendments only):
Part 4: Amendment Justification			
Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary	
County-district number or vendor ID: 123-910	Amendment # (for amendments only): N/A

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The proposed project will help ensure that all students (particularly, grades 6- through 8- at three eligible middle school campuses) —regardless of economic status, have the opportunity to experience the many benefits of differentiated instruction across multiple subject areas --such as Mathematics, Science, English/Language Arts/Writing, and Social Studies --uninterruptedly . Each participating student will have access to a technology device throughout every day, that comes along with professional guidance in the proper use, care, and storage of devices, and clearly delineated expectations agreement (with informed parental consent—Technology Lending Agreement). All aspects of the proposed technology lending project and all use of digital content will not only be incorporated into the District's technology plan, beginning with the 2014 – 2015 school year, but will also be aligned with existing mission and goals of the Beaumont ISD.

The main purpose of the proposed project is to address the District's need to provide technology-based learning equipment, as well as internet connections especially for economically disadvantaged students. Based on our experience with ongoing technology lending programs at other campuses in the District, we expect that the proposed project will enhance students' engagement in learning activities and experiences and improve overall academic achievement. Furthermore, we plan to provide specialized professional development training (apart from to grant funding) and parent/family training to ensure high quality lessons and out-of-class assignments utilizing the new technology. Overall, the proposed project will allow Beaumont ISD students to experience 21st century learning with a dedicated device and differentiated instructions designed to meet students' identified needs.

Subject Areas:
Mathematics, Science, English/Language Arts/Writing, and Social Studies

Grade Levels:
Sixth through Eighth

Provisions for Equitable access:
The proposed project will provide equitable access to lending technology for participating students, including economically disadvantaged students.

Prioritization of Campuses:
In additional to one participating campus that has an established technology lending program, the proposed project will include 3 middle school campuses with the majority of student populations that are low SES.

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Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID:	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Accordance with District's Technology Plan:

The proposed project is in accordance with the District's Technology Plan. Our Technology Lending Program will be expanded with these grant funds and will, among other things, allow students to benefit from differentiated instruction. We will expand our program with these grant funds to ensure that all students have a dedicated technology device as part of our educational enhancement process.

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Schedule #6—Program Budget Summary						
County-district number or vendor ID: 123-910				Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32						
Grant period: October 1, 2014, to August 31, 2016				Fund code: 410		

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$000	$0	$0	
Schedule #9	Supplies and Materials (6300)	6300	$99,746	$0	$99,746	
Schedule #10	Other Operating Costs (6400)	6400	$0	$0	$0	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$0	$0	$0	
Total direct costs:			$99,746	$0	$99,746	
Percentage% indirect costs (see note):			N/A	$0	$0	
Grand total of budgeted costs (add all entries in each column):			**$99,746**	**$0**	**$99,746**	

Administrative Cost Calculation	
Enter the total grant amount requested:	$99,746
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$14,961.90

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$0
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$0
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$0
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	**$0**

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		☐	$0
2		☐	$
3		☐	$
4		☐	$
5		☐	$
6		☐	$
7		☐	$
8		☐	$
9		☐	$
10		☐	$
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$0

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service:	☐ Yes, this is a subgrant
	Describe topic/purpose/service:	

	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$0

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	Schedule #8—Professional and Contracted Services (6200)			
	County-District Number or Vendor ID: 123-910		Amendment number (for amendments only):	
	Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)			
2	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$0	
3	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$0	
4	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$0	
5	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$0	

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	Schedule #8—Professional and Contracted Services (6200)		
	County-District Number or Vendor ID: 123-910	Amendment number (for amendments only):	

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

			Grant Amount Budgeted
6	Specify topic/purpose/service:	☐ Yes, this is a subgrant	
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$0
7	Specify topic/purpose/service:	☐ Yes, this is a subgrant	
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$0
8	Specify topic/purpose/service:	☐ Yes, this is a subgrant	
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$0
	c. Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$
	a. **Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:**		$
	b. **Subtotal of professional services, contracted services, or subgrants less than $10,000:**		$
	c. **Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:**		$
	d. **Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:**		$
	(Sum of lines a, b, c, and d) Grand total		$0

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID: 123-910			Amendment number (for amendments only):			
Expense Item Description						
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:				**Grant Amount Budgeted**	
	☐ Print shop fees		x	Technology-related supplies (MiFi Access for students) $24,000		
	☐ Postage		x	Other: Insight 360 4 @ $$599 each	$	
	☐ Copy paper		x	Other: Storage Carts (4 @ $1,800 each)		
Technology Hardware—Not Capitalized						
6399	#	Type	Purpose	Quantity	Unit Cost	**Grant Amount Budgeted**
	1	Samsung 13" Chromebooks	Differentiated Instruction per District Technology Plan	145	$450	$65,250
	2				$	
	3				$	
	4				$	
	5				$	
6399	Technology software—Not capitalized					$65,250
6399	Supplies and materials associated with advisory council or committee					$33,596
	Subtotal supplies and materials requiring specific approval:					$0
	Remaining 6300—Supplies and materials that do not require specific approval:					$98,846
	Grand total:					$98,846

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 123-910		Amendment number (for amendments only):	
Expense Item Description			**Grant Amount Budgeted**
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:		$0
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:		$0
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:		$0
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:		$0
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:		$0
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:		$0
6429	Actual losses that could have been covered by permissible insurance		$0
6490	Indemnification compensation for loss or damage		$0
6490	Advisory council/committee travel or other expenses		$0
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:		$0
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:		$0
	Subtotal other operating costs requiring specific approval:		$0
	Remaining 6400—Other operating costs that do not require specific approval:		$0
	Grand total:		$0

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
**Schedule #11—Capital Outlay (6600/15XX)**					
County-District Number or Vendor ID: 123-910			Amendment number (for amendments only):		
**15XX is only for use by charter schools sponsored by a nonprofit organization.**					
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	$0	
66XX/15XX—Technology hardware, capitalized					
2			$	$	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	0	
66XX/15XX—Technology software, capitalized					
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$0	
66XX/15XX—Equipment, furniture, or vehicles					
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$0	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				$0	
			Grand total:	**$0**	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds		
County-district number or vendor ID: 123-910	Amendment # (for amendments only):	

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:

Category	Number	Percentage	Category	Percentage
African American	100	N/A	Attendance rate	96%
Hispanic	20	N/A	Annual dropout rate (Gr 9-12)	N/A%
White	26	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	2	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	136	94%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	11	.08%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	N/A	N/A%	Average ACT score (number value, not a percentage)	N/A

Comments - -Middle Schools

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public								48	48	49					145
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:								48	48	49					145

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Schedule #13—Needs Assessment	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

    As the Beaumont ISD continues to progress toward expanding our Technology Lending program so that all students—regardless of socio-economic status—will have access to differentiated lessons across subject area, we realize that even though our current technology implementation achievement is on the incline, our desired required accomplishment is not where it needs to be. Although many of our students are in the advantageous position of having their own personal technology devices and internet services that go along with efficient educational use, one of our critical needs is to increase the number of disadvantaged students with these capabilities. Therefore, the Technology Lending grant program will afford us the opportunity to provide equitable services to a broader range of students.

Needs Assessment Process:
The District's Instructional Technology Coordinator provides ongoing technical assistance, oversight, and management of all instructional technology programs/initiatives across the District— thus, the Coordinator is in a very unique position to have a first-hand perspective on the District's technology needs. The Coordinator regularly visits each campus and works very closely with teachers, principals and even students in order to ensure the District's Technology Plan is carried out systematically and effectively— with the students' needs at the top of the agenda. One of the Coordinator's goals is to ensure that each campus is equipped with the necessary infrastructure and equipment needed to carry out the District's Technology Plan; in line with that goal, the Coordinator consistently notes students', teachers', parents', and administrators' concerns about campus' needs. One constant 'cry' from all stakeholders is the need that our high-need students have for technology devices and continuous internet service— a need whose fulfillment will begin to equalize the broad 'academic achievement' playing-field. Our Coordinator has observed that those students who already have the relevant technologies, tools, and resources tend to advance academically; therefore, the Coordinator listened to the expressed and implied complaints, requests for help, and suggestions from all stakeholders and complied a matrix of needs— starting with the most dire needs— are enumerated within this application. One thing is certainly true, The Technology Lending grant program offers an excellent opportunity for equalization in the Beaumont Independent School District.

How campuses, subject areas, and grade level were prioritized:
Campuses, subject areas, and grade levels were prioritized, moreover, according to observational data collected over the school year by the District's Instructional Technology Coordinator—
and, to a lesser degree, (all other elements being equal) according to which group of stakeholders persisted in making their students' needs acknowledged. As an ongoing procedural priority, the District's Instructional Technology Coordinator maintains regular onsite communication with administrators, teachers, and students to identify areas of weakness in providing instruction to all students— especially our economically disadvantaged learners. One of the District's most critical concerns regarding full and complete implementation of our Technology Plan is equalization— strategies to enhance individual students' academic achievement through technology utilization within the framework of differentiated instruction. According to Howard Gardner, one of the biggest mistakes of past education initiatives has been the treatment of all children as if they were somehow just variants of the same individual, justifying the, 'one-six-fits-all' pedagogy. Therefore, campuses, subject areas, and grade levels were carefully selected according to four criteria: (1) stakeholder input; (2) analysis of technology implementation access at selected campus; (3) degree of receptivity by majority of stakeholders at each site, and; (4) needs/benefit/cost considerations (including an analysis of numbers of students who do not have access to equipment, numbers of students who do not have Internet access at home, and the overall potential impact on academic achievement across the subject areas selected for inclusion).

    Although the District currently has operational technology lending programs in place at five campuses, subject areas and grade levels vary from campus to campus because we realized that the best implementation plan was to ensure complete implementation at at least one grade level and one subject area, systematically. That is, based on our early experiences, we learned that the best 1:1 program for us was one that included at least one full classroom set at one grade level covering one subject area— thus, better ensuring full participation at a given grade level/subject area, and measurable academic achievement. In that particular setting, many students were able to bring their own devices, however there was the potential for some to be 'left behind' because they lacked the necessary resources for class

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	The need to effectively address methods to enhance student performance in core subject areas— especially for economically disadvantaged learners— using technology, and with appropriate home/family support.	(a) Provide targeted population of students/families with technology equipment (especially across core subject areas) in-and-beyond the classroom; (b) Provide targeted population of students/families with internet service for beyond-the-classroom, home-enriched learning experiences, especially in core content areas.
2.	The need to offer an expanded range of differentiated instruction across core subject areas— especially for economically disadvantaged students.	(a) Technology devices would allow students to work at their own pace (in-and-beyond-the-classroom) and on separate assignments while still mastering the specific objectives on a given lesson; (b) At-home internet services would allow all students more leverage in assignment completion, variety of sources for consideration in assignment completion and, individuality in assignment completion.
3.	The need for including all students in academic opportunities to work with 21st century technology devices, tools, and supplemental resources.	(a) Technology devices for economically disadvantaged students would help prepare them for educational (as well as *college/career*) technology trends and keep them abreast of learning through technology applications; (b) Internet resources— at their fingertips— beyond the classroom should not only motivate them for deeper engagement in their own learning experiences, but help will also partially equalize opportunities for academic achievement through technology.
4.		

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Schedule #14—Management Plan		
County-district number or vendor ID: 123-910		Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Instructional Technology Coordinator	The district's Instructional Technology Coordinator provides ongoing technical assistance, oversight, and management of all instructional technology programs/initiatives across the District. As Manager of our current Technology Lending program, the Coordinator has unique insights into the structure and ongoing progress of technology implementation at each of the District's campuses—thus, management of the proposed expansion of the technology lending program will be a logical continuation of ongoing efforts. The Coordinator will complete the Masters degree in Education Leadership Technology in the Fall of 2014.
2.		
3.		
4.		
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Professional Development for Administrators and teachers (non-grant funds)	1.	Administrators will be able to easily navigate the device	09/15/2014	08/31/2016
		2.	Teachers will be able to easily navigate the device and instruct others on how to use the device	09/15/2014	XX/XX/XXXX
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX.
2.	Professional Development for Lesson Integration (non-grant funds)	1.	Teachers effectively develop lessons to integrate technology	08/31/2016	08/31/2016
		2.	Teachers effectively develop lessons to integrate technology in order to structure effective differentiated instruction to all students	09/29/2014	08/31/2016
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
3.	Parent Engagement Training	1.	Informed consent/contract explanation/agreement	10/20/2014	11/20/2014
		2.	Hands-on training with differential learning style	10/20/2014	08/31/2016
		3.	Hands-on training with application of differentiated learning using technology devices	10/20/2014	08/31/2016
		4.	Hands-on training/internet usage/trouble-shooting, District's Internet Help hotline, etc.	10/20/2014	08/31/2016
		5.	Hands-on & Role-playing Rules/Regulations	10/20/2014	08/31/2016
4.	Student training	1.	Daily & ongoing training on device upkeep, usage, storage, etc	10/20/2014	08/31/2016

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In order to demonstrate ongoing readiness to manage the grant program, the applicant must be able to describe a well-thought-out and carefully constructed management plan. This plan must include a description of program milestones, or points at which the grant program is planned to have achieved certain measurable goals.

The Instructional Technology Coordinator (AKS as Project Manager – PM for purposed of this grant proposal) will be the primary person responsible for monitoring the attainment of all aspects and phases of the Technology Lending program. The District's Instructional Technology Coordinator currently manages all technology initiatives (District-wide), provides ongoing technical assistance, oversight, and management of all instructional technology programs/initiatives across the District— thus, the Coordinator is in a very unique position to have a first-hand perspective on the District's technology needs. The Coordinator regularly visits each campus and works very closely with teachers, principals and even students in order to ensure the District's Technology Plan is carried out systematically and effectively— with the students' needs at the top of the agenda. One of the Coordinator's goals is to ensure that each campus is equipped with the necessary infrastructure and equipment needed to carry out the District's Technology Plan; in line with that goal, the Coordinator consistently notes students', teachers', parents', and administrators' concerns about campus' needs.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

According to the District's technology plan, our goal is 100% participation in 1:1 technology for classroom and beyond-the-classroom use. Our ongoing commitment to this goal is demonstrated in our current Technology Lending program with 5 campuses.

Upfront, we have selected campuses with high needs, and high demand for technology implementation. All along the project, as we meet certain milestones, we intend to celebrate each phase of project completion- using non-grant funds.

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Schedule #15—Project Evaluation	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Impact on number and percentage of students who check out devices over the course of the project	1.	Log entries and daily updates
		2.	Online usage by campus and by classroom/subject-area/grade level
		3.	Data analysis evaluating subject-area academic performance as related to student usage
2.	Number and percentage of eligible economically disadvantaged participants	1.	Project completion rate for economically disadvantaged students
		2.	Course improvement analysis for each economically disadvantaged student
		3.	
3.	Number/names courses- digital content w/indicators of level of usage at participant campuses	1.	Pre-project count/analysis (pre-designed analysis template)
		2.	Ongoing monitoring of adjustments/changes
		3.	Post-program count/analysis
4.	Number/percentage of teachers/campuses assigning work to students on devices	1.	100% participating of eligible teachers/students
		2.	Percentage of completed assignments by students
		3.	Ration of tech devices: students needing devices: participating campuses
5.	Number and percentage of eligible economically disadvantaged students who had internet access from project	1.	Number of dispensed vouchers for internet service @ eligible homes
		2.	Number of redeemed vouchers for internet eligible homes
		3.	Project ending counts

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The District PM will spend one day per week at each participating campus to monitor and correct any detected weaknesses. Meetings twice a six-weeks grading period with campus administrators and teachers will be held to monitor the progress and suggest any necessary changes. Meetings with parents and students once per six-weeks grading period will also be held to monitor the progress of the grant from their perspective.

The current data collection and analysis system (present technology lending program) will be expanded to include the new campuses that this grant will cover.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Beaumont ISD will use the funds from the Technology Lending grant to purchase student devices within the first three months of the program. Each participating campus will set its own specific procedures to check out and check in the devices. The District Project Manager will set overall policy, consistent with current policy and procedures for consistent regulation of the project.

A login/logout sheet will be used at each participating campus and students will swipe their id card to check out equipment and sign the sheet with an administrator supervising the process.

Using non-grant funds, the Department of Information Services will manage the infrastructure, service as well as technical support. Students/families will be required (expressed specifically in the Lending Agreement) to participate in on-going training to ensure their understanding of proper equipment use and maintenance. Compliance is mandatory.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Beaumont ISD will use non-grant funds to provide professional development for teachers as well as teacher devices. All funds from the Technology Lending Grant will be used to purchase student devices and accessories needed to increase the usability of the devices (ex: charging carts, application purchases, etc.)

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Beaumont ISD's mission is to guarantee that our graduates possess the necessary skills, values and knowledge to compete successfully as productive citizens in a diverse global society through and educational system characterized by: expectation of success for each person, optimum application of technology, an appreciation of various cultures, full involvement of parents, teachers, and the community, respect and care for each other. Providing students, including economically disadvantaged students, with the ability to learn through differentiated instruction on a technology device and to have the learning continue at home with Internet access follows our mission statement. As well as gives students the opportunity to learn using 21st century equipment.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Prioritization of campuses with the need for a technology lending program was based on data from AEIS report, Eduphoria!, focus group discussions, administration ideas, etc. Technology infrastructure to support the new devices as well as support from the instructional leaders of the campuses were also taken into consideration.

Equitable access to the lending equipment among all students, including economically disadvantaged students and students with disabilities is inherently incorporated into the district's overall policies and procedures as well as the district's technology plan.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The lending program will allow students to continue learning at home through the use of a technology device and provided Internet if necessary. Students will be able to access their Science, Writing, and Math learning programs as well as access Google Drive. Accessing Google Drive from home will allow students to continue working on class projects and assignments. The chance to bring a technology device home and access the Internet is a tremendous advantage for these students. This will provide them with an opportunity that they would not normally be able to experience.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Students at participating campuses will use the technology device to access Achieve 3000 for Writing, Think through Math, and all of the online resources available with the new Science textbook adoption. All subjects will use Google Drive to increase differentiated instruction and student collaboration. Students will also use the devices for research purposes and project development. The technology device will allow the classrooms to become paperless in sixth, seventh, and eighth grades for Science, English Language Arts/Writing and Social Studies.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Non-grant funds will be used to provide professional development for teachers, parents and students throughout the program. The District Project Manager will be responsible for providing intense, specific professional development. Teachers will spend a day learning how to use the device before the students are issued their personal device. Teachers will then spend several days working on content creation and lesson plans. Training will be held for parents before the initial device deployment. Parents will receive training on how to use the device as well as a hands-on demonstration of how the device will be used in the classroom on a daily bases. Teachers will receive additional professional development days during the Fall and Spring semesters using non-grant funds. These days will be spend addressing any issues that have occurred since the device deployment as well as a continuation of content creation and lesson planning. The District Project Manager will also provide voluntary professional development during lunch and conference periods on a daily bases throughout the school year using non-grant funds.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Beaumont ISD's current infrastructure at the selected campuses can support the additional devices. The campus infrastructure and student population were heavily considered when selected the participating campuses. Non-grant funds will be used to purchase an additional wireless access point for each of the classrooms using the devices to ensure the connection is more than adequate.
The Department of Information Services will manage the infrastructure, maintenance, and technical support for all phases for the project using non-grant funds, as consistent with ongoing technology lending program

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district's Technology Lending Agreement references the Responsible Use Policy and is to be signed by the parents or guardians and by the students. The Technology Lending Agreement also provides that the Internet will be used solely for educational purposes by the student, under supervision by responsible party only after district training has been completed. Students who have been pre-qualified through our needs assessment will be eligible to receive Internet access at home.
Ongoing parent and student training is included and at no charge to these grant funds.

-The Technology Lending Agreement will be established between parents/families and the district.
-The district will connect with our Verizon provider to provide MIFI to the students who will receive a tablet, but do not have Internet at their home.
-On-going training and review of the agreement will take place periodically throughout the life of the project.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Department of Information Services will manage the infrastructure, maintenance, and technical support for all phases of this project using non-grant funds., and in accordance with existing Technology Lending program. Each of the participating campuses has a computer liaison that will be able for immediate technical assistance. The District project Manager will also spend one day a week at each of the participating campuses and provide any technical assistance necessary.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Administration of the grant project on participating campuses will be coordinated and managed by he District Project Coordinator. Existing communication mechanisms are in place to facilitate such coordination.

A login-logout sheet will be used at each participating campus and students will swipe their id card to check out equipment and sign the sheet with an administrator supervising the process.

Using non-grant funds, the Department of Information Services will manage the infrastructure, service as well as technical support. Students/families will be required to participate in on-going training to ensure their understanding of proper equipment use and maintenance. Compliance is mandatory.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 123-910	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Beaumont ISD will account for the technology lending equipment in accordance with district policy for accounting such equipment, including providing insurance when insurance is typically provided for such equipment.

The district's Technology Lending Agreement references the Responsible Use Policy and is to be signed by the parents or guardians and by participating students. The Technology Lending Agreement also provides that the Internet will be used solely for educational purposes by the student, under the supervision by responsible part only after district training has been completed.

Insurance is the responsibility of the district.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district's Technology Lending Agreement references the Responsible Use Policy and is to be signed by the parents or guardians and by the student. The Technology Lending Agreement also provides that the Internet will be used responsibly and solely for educational purposes by the student, under supervision by responsible party only after the district training has been completed.
The agreement will address the responsible use and care of the equipment, responsible use of the district's digital resource, and responsible use of the Internet. As per our existing Responsible Use Policy, this agreement will be similar in content and structure. The district assures that we will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment.

Prior to any equipment use or lending, all participants will be required to sign the Technology Lending Agreement. An informational meeting with all participants will be held at the project's start to inform participants about the project and all facets of the Lending Agreement. Participants will receive on-going training to reiterate responsible usage, pertinent policies and each tenet of the agreement.

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